

## **Leasing Consultant**

### **We are...**

- o A rapidly expanding family-owned Chicago property management firm with more than 50 Northside neighborhood communities and over 2200 units!
- o Long-term owners with a hyper-local pulse on the community's values, needs and dreams.
- o Dedicated to fostering the diversity, integrity, beauty and vitality of our neighborhoods by continuously investing in our buildings and improving residents' homes and lives.
- o Fueled by the notion that neighborhoods require both sustaining and investing in for the sake of their prosperity and longevity.
- o Looking for a Leasing Concierge to join our team on the North side of Chicago to serve as a strong foundation in the organization, with excellent communication and hospitable service.

### **You will...**

- o Drive day-to-day leasing goals onsite, interacting with prospective residents via phone, e-mail, and in person, conducting tours, diligently pursuing the close of each sale, performing follow ups, and assisting the leasing onboarding team with your prospective residents application paperwork.
- o Converting leads into community tours by following up with all prospects and providing helpful and compelling information about the community and neighborhood.
- o Value connections and engaging in meaningful conversations with a passion for using the phone to talk to people in addition to texting them.
- o Understand and abide by the leasing policies and company standards.
- o Demonstrate excellent sales skills and the ability to meet or exceed performance standards.
- o Have an Illinois Leasing license (or willingness to obtain within 90 days of hire) where applicable.
- o Consistently display a positive attitude with the ability to work independently and in a team environment.
- o Be a demonstrated natural leader and people person who thrives in a fast-paced environment.
- o Must have an automobile, a valid driver's license and insurance and be willing to work evenings and weekends.

### **We offer...**

- o Competitive Salary Plus Commission.
- o Full benefits after 90 days of employment.

- o 401k Match eligible after 6 months of employment
- o 5 PTO days after 90 days of employment.
- o 6 paid holidays per year.
- o Free lunch Fridays and birthday cake!

**Submit your resume to [jdrabant@becovic.com](mailto:jdrabant@becovic.com) with the subject line "APPLY: Leasing Consultant".**