

We are...

- o A family-owned Chicago property management firm with over 50 Northside neighborhood communities and more than 2000 units.
- o Long-term owners with a hyper-local pulse on the community's values, needs and dreams.
- o Dedicated to fostering the diversity, integrity, beauty and vitality of our neighborhoods by continuously investing in our buildings and improving residents' homes and lives.
- o Fueled by the notion that neighborhoods require both sustaining and investing in for the sake of their prosperity and longevity.
- o Seeking candidates with a dedicated work ethic and exceptional customer service to join our Leasing team.

You will...

- o Be our residents' first point of contact as they begin the journey to find their home.
- o Offer listings and availability to your prospects and show them their preferred homes and communities.
- o Follow up with company provided leads as well as market units on cost free platforms to generate leads.
- o Provide excellent customer service to all prospects & residents.
- o Work in a team oriented environment with a positive, energetic attitude.
- o Be a professional and friendly team player with an outgoing demeanor.

You should...

- o Hold an active IL (or transferable) Leasing License (required).
- o Have a valid **Driver's License** and regular dependable transportation (required).

- o Have a high school diploma or equivalent (preferred).
- o Have at least 1 year of customer service experience in a professional office (preferred).
- o Be authorized to work in the US (preferred).
- o Be available to work Monday through Saturday on a regular basis.
- o Be enthusiastic about assisting customers.
- o Be able to handle multiple tasks at once.

We offer...

- o Competitive salaried pay, commensurate with experience.
- o Generous commissions.
- o Full benefits and 401K after 90 days of employment.
- o 5 PTO days after 90 days of employment.
- o 6 paid holidays per year.
- o Free lunch Fridays and birthday cake!

Submit your cover letter + resume PDF to latanyafahmy@becovic.com with the subject line "APPLY: Leasing Consultant".